

BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
580 Erial Road, Blackwood, New Jersey 08012
BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT
Mr. Frank Rizzo, Board Secretary/Business Administrator
ACTION/WORKSHOP MEETING
August 13, 2020
Triton Regional High School – 6:00 pm

Mr. Kevin McElroy called to order the Regular Session at 6:01 pm at Triton Regional High School. (Telephonically).

Everyone was invited to join in the flag salute.

The Board agreed to have a moment of silence to honor our troops and first responders.

Mr. Frank Rizzo read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to insure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 6/15/20.
Posting on the front door of the Central Office facility on 6/15/20.
Mailing written notice to the Courier Post and the South Jersey Times on 6/15/20.
Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 6/15/20:
Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.

PRESENT – Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy
ALSO PRESENT - Mr. Dan Long, Dr. Brian Repici (telephonically), Mr. Frank Rizzo, Mr. Matthew Szuchy (telephonically), Mr. Anthony Tarsatana, Mr. Mike Cesaro Kelly McKenzie

On the motion by Mrs. Jenn Storer, seconded by Dr. Jay McMullin the Executive Session was called to order at 6:03 pm

HAND VOTE

YES – Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Black Horse Pike Regional School District (hereinafter "BHPRSD", Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the BHPRSD, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the BHPRSD, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific

individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law; including, but not limited to HIB cases.

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the BHPUSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHPUSD, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the BHPUSD, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the BHPUSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHPUSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the BHPUSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On the motion of Mrs. Jenn Storer, seconded by Mrs. Patricia Wilson, the Board of Education adjourned from Executive Session at 6:37 pm.

HAND VOTE

YES – Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

Mr. Kevin McElroy asked for any emergency items.

Mr. Kevin McElroy asked for public comment.

A. INFORMATION ITEMS

1. Required Monthly Drills

| | Date | Time | Evac Time | Type of Drill |
|--|------|------|-----------|---------------|
| Triton | | | | |
| Highland | | | | |
| Timber Creek | | | | |
| Twilight | | | | |
| Bus Evacuations – Nothing to Report | | | | |

2. Board Attendance

3. Committee Meeting Schedule/Reports

| | |
|---------------------------------------|-------------------|
| Curriculum/Special Ed/Student Affairs | Nothing to Report |
| Facilities/Security/Transportation | Nothing to Report |
| Finance/Technology | Nothing to Report |
| Negotiations | Nothing to Report |
| Personnel | Nothing to Report |
| Policy/Planning | Nothing to Report |
| Public Relations/Media/Bd Relations | Nothing to Report |
| Shared Services | Nothing to Report |

B. MANDATED MONTHLY ACTION ITEMS

Mr. Frank Rizzo presented Item #6B: 1, 2, 3, 4, 5 for approval.
On the motion of Mrs. Jenn Storer, seconded by Mr. Kevin Bucceroni, Item #6B: 1, 2, 3, 4, 5: approved.
ROLL CALL VOTE
Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison,
Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

1. Minutes

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

Minutes of May 28, 2020 Exec Session released to the public
Minutes of June 25, 2020 Workshop/Action
Minutes of July 14, 2020 Workshop/Action
Minutes of July 14, 2020 Exec Session

2. Budget/Account Transfers

Move to approve the Budget Transfers as shown.

3. Bill List

Move that the bills submitted be paid and the officers' action in making payment therefore is hereby approved.

4. Cash/Wire Transfers

Move that the Board of Education approve the cash/wire transfers as shown.

5. Board Secretary/Business Administrator's Report

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

Mr. Frank Rizzo presented Item #6B: 6, 7, 8, 9 for approval.
On the motion of Mrs. Jenn Storer, seconded by Mrs. Patricia Wilson, Item #6B: 6, 7, 8, 9: approved.
ROLL CALL VOTE
Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison,
Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

6. Reconciliation of Statements Report

Reconciliation of Statements Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2020. The Reconciliation Report and Secretary's report are in agreement for the month of June 2020. Move that the Board of Education approve the Reconciliation of Statements report.

7. Budget Certification

BOARD'S CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION

Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

8. Cafeteria Fund Analysis

Move that the Board of Education approve the Cafeteria Fund Analysis.

9. Student Activity Account Report

10. Use of Facilities – Nothing to report

C. Other Monthly Action Items

Mr. Frank Rizzo presented Item #6C: 1, 2, 4 for approval.

On the motion of Mrs. Jenn Storer seconded by Mrs. Patricia Wilson, Item #6C: 1, 2, 4: approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

1. Amend Appointment of Purchasing Agent increasing the bid threshold

Move that the Board of Education approve the appointment of Frank Rizzo as the District Qualified Purchasing Agent from July 1, 2020 through June 30, 2021 bid threshold \$ 44,000.

2. Republic Services of NJ

Move that the Board of Education approve Republic Services of NJ for Waste/Recycling Services as awarded by Gloucester Township BOE for two years.

7/1/20 – 6/30/21 in the amount of \$ 59,014.80

7/1/21 – 6/30/22 in the amount of \$ 60,785.24

Mr. Frank Rizzo presented Item #6C: 3 for approval.

On the motion of Dr. Joyce Ellis seconded by Mr. Kevin Bucceroni, Item #6C: 3: approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

3. State Aid Reduction

Move that the Board approve the use/transfer of Unassigned General Fund Surplus in the amount of \$ 599,158 to support the 20/21 school budget to offset the State Aid reduction the amount of \$ 599,158.

4. Perkins Grant

Move that the Board of Education approve the submission of the Perkins Secondary Consolidation application for Fiscal Year 2021, and accepts the

grant award of funds upon subsequent approval of the FY2021 Perkins Secondary Consolidated application. (see attached exhibit).

A. PERSONNEL

Dr. Repici presented Item #7A: 1, 3, 6, 7, 8 for approval. On the motion of Mrs. Jenn Storer, seconded by Mr. Kevin Bucceroni, Item #7A: 1, 3, 5, 6, 7, 8 approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy
ABSTAINED FROM #7A: 1 – Mrs. Dawn Leary

1. Co-curriculum Appointments

The Superintendent recommends the persons shown on schedule A, highlighted in yellow, be appointed to the listed co-curriculum/athletic coaching positions at the stipends shown for the 2020-2021 school year and are paid for time served in the positions. Approval is recommended.

2. Resolution for Emergency Hiring Nothing to Report

We are now required to submit each month to the County Education Office a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the resolution shown on SCHEDULE B that lists those persons and the positions to which they have been appointed.

3. Appointment: Per Diem Substitute

The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2020-2021 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.

4. Approval: Professional Development/School Business Requests Nothing to Report

The Superintendent recommends approval of the Professional Development/School Business requests shown on SCHEDULE D. Details of these requests and costs to the district are shown on the schedule.

5. Approval: Revised Payment for COVID-19 Contact Tracers Training/Assignments

The Superintendent recommends Board of Education approve the payment for the employees on the attached revised schedule for COVID-19 Contact Training and Assignments. Details are shown on the attached SCHEDULE H.

6. Approval: Leave of absence

The Superintendent recommends Board of Education approval for the following leave of absence.

#0870, has requested an unpaid leave of absence beginning September 8, 2020 through October 16, 2020. Anticipated return to work October 19, 2020.

#7123, has requested intermittent unpaid Family Medical Leave of Absence effective immediately.

#0062, has requested intermittent unpaid Family Medical Leave of Absence effective September 1, 2020 through June 30, 2021.

7. Appointment: Game Security, Ticket Sellers & Game Timers

The Superintendent recommends the appointment of the Triton High School employee on the attached schedule as a Game Security, Ticket Seller and Game Timer for sporting and activity events for the 2020-2021 school year. Details of the assignment and salary are shown on SCHEDULE L.

8. Approval Resignation

T. Tecce, a Special Education Teacher at Timber Creek High School, has submitted a letter of resignation, to be effective on August 13, 2020. The Superintendent recommends acceptance of the resignation.

B. ATHLETICS

C. POLICY

Dr. Repici presented Item #7C: 1, 2, 3, 4 for approval. On the motion of Dr. Joyce Ellis, seconded by Mrs. Patricia Wilson, Item #7C: 1, 2, 3, 4 approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

1. Policies First Reading

1648.02 Remote Learning Options for Families

2. Regulations First Reading

5200 Attendance
5600 Student Discipline/Code of Conduct

3. Policies Second Reading

1581 Domestic Violence
1649 Federal Families First Coronavirus (COVID-19) Response Act
2622 Student Assessments
5310 Health Services
5320 Immunization
5330.04 Administering An Opioid Antidote
5460 High School Graduation
5620 Expulsion
7243 Supervision of Construction
7410 Maintenance and Repair
8220 School Day
8320 Personnel Records
9150 School Visitors

4. Regulations Second Reading

1581 Domestic Violence
5310 Health Services
5320 Immunization
5330.04 Administering An Opioid Antidote
5460 High School Graduation
8320 Personnel Records
9150 School Visitors

H. MISCELLANEOUS

Dr. Repici presented Item #7H: 3, 4, 5, 6 for approval. On the motion of Mrs. Jenn Storer, seconded by Mrs. Patricia Wilson, Item #7H: 3, 4, 5, 6 approved.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison, Mrs. Dawn Leary, Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

1. Special Education - Out of District Placements 2020-2021 Nothing to View

For the school year 2020-2021, the Child Study Team has placed the classified students listed on SCHEDULE E in special education institutions believed to be the best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

2. Harassment Intimidation & Bullying (HIB) Investigations Nothing to Report

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB investigations were presented within the Executive Session portion of the July 30, 2020 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on SCHEDULE F.

Be it resolved that the Black Horse Pike Regional School District Board of Education approves the results of the HIB Investigations that were presented and acknowledged within Executive Session portion of the August 13, 2020 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on the attached schedule.

3. Approval Curriculum 2020-2021

The Superintendent recommends Board of Education approval of the following Curricula:

Ceramics and Sculpture II
Freshman Seminar
Italian 3
Italian 4
Spanish 2
Spanish 3
Spanish 4

4. Approval: Mentoring Plan 2020-2021

The Superintendent recommends approval of the 2020-2021 Mentoring Plan. Details are shown on the attached schedule.

5. Approval: CARE Program Calendar 2020-2021 School Year

The Board of Education approval is requested to accept the CARE Program calendar for the 2020-2021 School Year. Details are shown on SCHEDULE J.

6. Approval: Professional Development Plan 2020-2021

The Superintendent recommends approval of the 2020-2021 Professional Development Plan. Details are shown on the attached schedule.

Mrs. Dawn Leary left the meeting at 6:47 pm

On the motion of Mr. Jay McMullin, seconded by Mrs. Jenn Storer the board returned to Executive Session at 6:53 pm.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison,
Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy
Absent: Mrs. Dawn Leary

On the motion of Mrs. Jenn Storer, seconded by Mr. Jay McMullin the Board of Education adjourned from Executive Session at 7:07 pm.

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison,
Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy
Absent: Mrs. Dawn Leary

INFORMATION ITEMS

Dr. Brian Repici, Superintendent
Nothing to Report

BUSINESS/TECHNOLOGY UPDATE

Mr. Frank Rizzo, Board Secretary/Business Administrator
Nothing to Report

CURRICULUM UPDATE

Mr. Matthew Szuchy, Director of Curriculum & Instruction
Nothing to Report

PERSONNEL UPDATE

Mrs. Julie Scully, Assistant Superintendent
Nothing to Report

Mr. Kevin McElroy asked for public comment. The District received several questions/comments on Askboe@Bhprsd.org. The questions/comments were as follows:

1. Remote learning questions and not to choose that option.
2. Chromebook fee questions
3. Freshman Orientation question and student paperwork
4. Request for additional in-person instruction days.

On the motion of Mr. Jay McMullin, seconded by Mrs. Patricia Wilson the Board of Education adjourned at 7:07 pm

ROLL CALL VOTE

Yes - Mr. Kevin Bucceroni, Mr. Michael Eckmeyer, Dr. Joyce Ellis, Ms. Kaitlyn Hutchison,
Mr. Jay McMullin, Mrs. Jenn Storer, Mrs. Patricia Wilson, Mr. Kevin McElroy

Absent: Mrs. Dawn Leary

Respectfully submitted,

Frank Rizzo Board
Secretary / Business Administrator

FR/GB